



MEETING OF THE BOARD OF COUNTY COMMISSIONERS
BOULDER COUNTY
AGENDA

Thursday, March 27, 2025, 9:00 a.m.

Third Floor Hearing Room

County Court House

1325 Pearl Street, Boulder

This agenda is subject to change. Please call ahead to confirm an item of interest (303-441-3500).

In-person meetings are held in the Third Floor Hearing Room, County Courthouse, 1325 Pearl Street, Boulder. Public comments are taken at meetings designated as Public Hearings. Meetings and hearings on this agenda are open to the public.

Boulder County wants to ensure that everyone has equal access to our programs, activities, and services. To request an Americans with Disability Act (ADA) accommodation, please email ADA@bouldercounty.gov, or call 303-441-1386. Submit your request as early as possible, and no later than two business days before the event.

To view a two-week forecast agenda of the commissioners' schedule, visit the Commissioners' [Advance Agenda](#).

All Commissioners' public hearings and meetings will be offered in a hybrid format where attendees can join through Zoom or in-person at the Boulder County Courthouse, 3rd Floor, 1325 Pearl Street, Boulder. The commissioners retain the right to switch all hearings and meetings to in-person only instead of hybrid if technical difficulties arise. To sign up for in-person public comment, please use the link in this agenda for each respective hearing. There will also be a kiosk located in the lobby of the 3rd Floor to sign up for in-person public comment. For questions regarding in-person hearings call 303-441-3500.

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1. Call to Order
 2. 9:00 a.m. Business Meeting
 - [Virtual Attendee Link for March 27 Morning Session](#)
 - Call-in information: 1-833-568-8864, Webinar ID: 161 476 8394
 - Registration Required
 - [In-Person Comment Registration for March 27 Morning Session](#)

3. Commissioners' Consent Items

3.a Human Services - 2025-26 Colorado Department of Early Childhood Colorado Child Care Assistance Program MOU

Request for approval of Amendment No. 2 to the existing MOU between the Boulder County Department of Housing & Human Services and the Colorado Department of Early Childhood. This amendment extends the MOU term by one year through June 30, 2026, and removes the requirement for annual reaffirmation. The MOU will now automatically renew annually unless terminated by either party with 90 days' notice prior to July 1.

- **Staff Contact(s): Susan Caskey, Human Services**

3.b Office of the County Administrator - Hazard Mitigation Grant (\$92,508) application from Colorado Division of Homeland Security and Emergency Management

The Office of the County Administrator seeks to apply for a \$92,508 grant from the Colorado Division of Homeland Security and Emergency Management to support the required update of the county's Hazard Mitigation Plan, which expires in 2027. The grant includes a state cash match of \$15,981 and a county in-kind match of \$15,419 through staff labor. The Disaster Mitigation Act requires states and communities to maintain Hazard Mitigation Plans to identify risks and reduce disaster impacts. Updating the plan ensures continued compliance with federal and state requirements and eligibility for mitigation funding. Office of the County Administrator will hire a consulting firm to facilitate the update by conducting data collection, coordinating stakeholder engagement, and managing the planning process.

- **Staff Contact(s): Atilana Retana, Office of the County Administrator**

3.c Parks & Open Space - Contract Amendment Number 1 for WSP USA Inc (\$0)

Amendment number 1 for change in work scope, reallocation of funding and time extension for RFP #4080-24: Boulder County Cardinal Mill Water Treatment System Design and Installation Project. Commissioners already approved Bid Waiver for amendment number 1 on February 18, 2025.

- **Staff Contact(s): Sharla Benjamin, Parks & Open Space**

3.d Parks & Open Space - Girls Scouts 2-Dave Miller Ditch Easement

Boulder County proposes to grant a 20-foot-wide non-exclusive utility easement to the Dave Miller Ditch Company ("Ditch Company") in exchange for the relinquishment of the prescriptive easement for an existing open ditch the Ditch Company has held since the late-1800s. The new easement allows for a newly installed underground pipeline to convey irrigation water under county open space to the ditch shareholder's properties in a manner that creates more efficient, flood-resilient irrigation water delivery with much less surface disturbance to county open space. Staff supports this request. This document needs to be signed to complete the transaction: 1) Girls Scouts 2-Dave Miller Ditch Easement.

- **Staff Contact(s): Tina Burghardt, Parks & Open Space**

3.e Parks & Open Space - Twin Pines Conservation Easement (CE) Donation

On December 28, 2023, Doug and Vicki Sigg donated a conservation easement to the county over 80 acres located at 6603 and 6500 Rabbit Mountain Road, following approval by the

Board of County Commissioners on November 14, 2023. Form 8283 is needed for the landowner to be able to claim the donation as a charitable contribution.

- **Staff contact(s):** Melissa Arnold, Parks & Open Space

3.f Parks & Open Space - Windy Ridge Conservation Easement Donation

Rick and Breida Geesaman propose donating a conservation easement over their approximately 137-acre property located just under a mile west of Gold Hill. The property is comprised of two vacant parcels having addresses of 0 and 10601 Gold Hill Road. The conservation easement will merge these two parcels together, restrict development to one residence and accessory structures within a two-acre building envelope and protect the property's open space values. Staff recommends approval.

- **Staff contact(s):** Melissa Arnold, Parks & Open Space

3.g Public Works - Contract for Alternative Sentencing Facility Furniture Purchase and Installation (\$648,657.43)

Public Works Building Services requests to contract with Workplace Resource for the fabrication, delivery and delivery coordination, and installation and post installation support for the Alternative Sentencing Facility.

- **Staff Contact(s):**
 - Beth Perry, Public Works
 - Laura Konersman, Public Works

3.h Public Works - Fleet Zero-Emissions Resource Opportunity (\$148,000 with County Match \$14,800)

Public Works would like to accept a grant award from the State of Colorado for the Fleet Zero-Emissions Resource Opportunity Grant to install DC Fast Chargers at the following locations: 1) 5600 Flatiron Pkwy, Boulder, Colorado 80301 - The lesser of \$74,000 or up to 90% of eligible project costs for two (2) 100 kW+ DCFC fleet charging ports; 2) 5201 St. Vrain Rd, Longmont, Colorado 80503 - The lesser of \$74,000 or up to 90% of eligible project costs for two (2) 100 kW+ DCFC fleet charging ports Grant award of \$148,000 with a County match of \$14,800.

- **Staff Contact(s):**
 - Denise L Grimm, Public Works
 - Laura Konersman, Public Works

3.i Public Works - Mountain Rescue Building Contract Amendment with Oz Architecture (\$1,478,784)

Building Services would like to amend the contract with Oz Architecture for the design services of the Mountain Rescue Building to add an East Wall Precast Revision with an increase to the amount of the contract by \$20,720 for a total of \$1,478,874.

- **Staff Contact(s):**
 - David McLeod, Public Works

- Laura Konersman, Public Works
- Seth Jacobs, Public Works

3.j Sheriff's Office - Colorado Department of Public Safety 2026 Victims of Crime Act (VOCA) Grant Application

Each year the Boulder County Sheriff's Office (BCSO) applies for the Victims of Crime Act grant through the Colorado Department of Public Safety, Division of Criminal Justice. This grant funds services provided to victims in Boulder County. These services may include trauma-informed crisis intervention, information and education on victim rights, community resources, training for BCSO advocates, and funding of advocate positions. BCSO has requested funds in the amount of \$158,463 for the 2026 grant term.

- **Staff Contact(s):** Pam Thompson, Sheriff's Office

3.k Sheriff's Office - Boulder County Hazard Mitigation Update Report 2024

Boulder County Office of Disaster Management is requesting adoption of the Boulder County Hazard Mitigation Update Report for 2024 which allows credit under the Community Rating System. The 2022 goals and objectives identified by HMPC are listed below and are updated in the 2024 Mitigation Report: Goal 1: Reduce the Loss of Life and Personal Injuries from Hazard Events; Goal 2: Reduce Impacts of Hazard Events on Property, Critical Facilities/Infrastructure, and the Environment; Goal 3: Strengthen Intergovernmental Coordination, Communication, and Capabilities Regarding Mitigating Hazard Impacts; Goal 4: Improve Public Awareness and Preparedness Regarding Hazard Vulnerability and Mitigation; Goal 5: Address Hazard Identification in the Context of Climate Change.

- **Staff Contact(s):** Pam Thompson, Sheriff's Office

3.l Sheriff's Office - Colorado Department of Law 2025-2026 Peace Officers Standards and Training (POST) Grant Application

Each year Boulder County Sheriff's Office (BCSO) applies for the Peace Officers Standards and Training grant through the Colorado Department of Law. This grant provides funding for the required law enforcement training in crisis intervention, field training, firearms, peer support, and driving. BCSO has requested funds in the amount of \$174,479 for the 2025-2026 grant term.

- **Staff Contact(s):** Pam Thompson, Sheriff's Office

3.m Sheriff's Office - Colorado Division of Criminal Justice 2025-2026 Edward Byrne Justice Assistance Grant (JAG) Application

Boulder County Sheriff's Office (BCSO) will be submitting its application for the Justice Assistance grant through the Colorado Division of Criminal Justice. This grant will help fund the abuse prevention education program provided by Blue Sky Bridge. Blue Sky Bridge, the only child advocacy center serving Boulder County, conducts forensic interviews for reported child abuse cases and handles urgent crisis calls. They provide school-based abuse prevention education programs and adult prevention education training and workshops. BCSO has requested funds in the amount of \$68,182 for the 2025-2026 grant term.

- **Staff Contact(s):** Pam Thompson, Sheriff's Office

3.n Commissioners' Office - Ratification of the Lyons Library District Selection Committee's of their nomination of Cathy Christensen to the Lyons Library District Board of Trustees.

- **Staff Contact(s):** Robin Valdez, Commissioners' Office

4. Commissioners' Discussion Items

4.a Commissioners' Office - Appointment to the Adult Protection Review Team

- **Action Requested:** Decision
- **Presenter(s):** Robin Valdez, Commissioner's Office (In Person)

4.b County Attorney's Office - Legal Representation Agreement for Michelle Sudano

Plaintiff Pierce Spinelli filed a lawsuit titled Spinelli v. Byars, City of Boulder, and Deputy District Attorney Michelle Sudano, Number 25-CV-00798-KAS. The Complaint names former 20th Judicial District deputy district attorney Michelle Sudano as a defendant. At the time of the events at issue, Ms. Sudano was a public employee of the County acting within the scope and course of her employment. The County Attorney's Office is requesting approval and signature from the Board to provide legal representation for Ms. Sudano in this matter.

- **Action Requested:** Decision
- **Presenter(s):** Colin Mayberry, County Attorney's Office (In Person)

4.c Human Resources - Amendment to the Medical Leave Policy

Amend a portion of the Medical Leave Policy to the Policy and Procedure Manual.

SECTION 6 EMPLOYMENT - BENEFITS

NUMBER 6.38 Leaves

1. Additional Requirements

~~b. A request to use medical leave may be made to the employee's supervisor orally, in writing, or electronically. When possible, the employee should provide advance notice when the necessity for the leave is foreseeable, and they should make a reasonable effort to schedule use of leave in a manner that does not unduly disrupt business operations. When possible, the employee shall include the expected duration of the absence.~~

b. Employees should notify their supervisor a minimum of one hour before their start time that they need to use medical leave. The employee's supervisor is responsible for arranging any necessary coverage for the employee's absence.

- **Action Requested:** Decision
- **Presenter(s):** Ryan Ankrum, Human Resources (Virtual)

4.d Community Planning & Permitting - Letter of Support for the Town of Superior's Fiscal Year 2026 Congressionally Directed Spending Request for the McCaslin Boulevard Multi-Use Trail

The Town of Superior has requested a letter of support for their FY26 Congressionally Directed Spending (CDS) request to construct a portion of the McCaslin Multi-Use Trail. The town is not requesting any local match funds.

- **Action requested:** Decision
- **Presenter(s):** Kelly Leadbetter, Community Planning & Permitting (Virtual)

5. Confirmation of Executive Session Topics

Confirming Executive Session topics noticed at the March 11th, 2025 Regular Meeting were discussed as scheduled.

- **Action Requested:** Note for the Record
- **Presenter(s):** Natalie Springett, Commissioners' Office (In Person)

6. Public Hearing on Proposed 2025 Quarter 1 Budget Amendment Requests

Office of Financial Management: Proposed 2025 Quarter 1 Budget Amendment Requests; All budget amendment requests will be presented to the Boulder County Board of Commissioners for their consideration. Copies of such proposed supplemental budget requests are available for public inspection at the following location: County Finance Office, 1st floor, 1325 Pearl Street, Boulder, CO 80303 or at the [Boulder County Budget](#) website. Any interested elector of Boulder County may inspect the proposed 2025 budget amendment requests and state any objection thereto by registering to provide public comment at the March 27, 2025, Public Hearing of the Board of County Commissioners or e-mail commissioners@bouldercounty.gov prior to the Public Hearing. Budget amendment information will be posted no later than 24-hours in advance of the Public Hearing.

- **Location: Hybrid (Hearing Room and Zoom Webinar)**
- **Action Requested: Decision**
- **Presenter(s):**
 - Emily Beam, Office of Financial Management (In Person)
 - Cindy Braddock, County Assessor's Office (Virtual)
 - Judy Dvorshock, Parks & Open Space (Virtual)
 - Erin Jones, Community Services (Virtual)
 - David Hughes, County Attorney's Office
 - David Mcleod, Public Works (In Person)
 - Carey Weinheimer, Sheriff's Office (In Person)
 - Ryan Ankrum, Human Resources (In Person)
 - Carrie Inoshita, Office of Racial Equity