



Board of County Commissioners

DATE: March 2, 2022

TO: Commissioner Marta Loachamin, Chair
Commissioner Matt Jones
Commissioner Clair Levy

FROM: Leslie Irwin, ARPA Administrator, Boulder County

SUBJECT: Waiver of Bid Requirements for American Rescue Plan Act (ARPA) Administrative and Project Personnel

Request:

This request is for a bid waiver to continue with Insight Global LLC, for professional services of four existing positions relative to the Boulder County ARPA project administration. The continuing positions are as follows: ARPA Program Manager, ARPA Grant Accountant, ARPA Communications, and ARPA Digital Divide Project Manager. Granting of this bid waiver will allow the Commissioners' Office to contract with Insight Global for continued services of these integral contractors.

Budget:

The not to exceed (NTE) cost for these services for January 1, 2022, through December 31, 2022, will be \$479,617, and are funded through the already approved ARPA projects

Background:

These four positions were initially procured through a contract that expired December 31, 2021, hired for the project between April and December 2021. That contract was specifically for the benefit of, and administered by the IT department, which allowed other departments to contract under it on a case by case basis. A new Statement of Qualifications (SOQ) was issued by the IT department and Insight Global was again selected as one of the awardees, but in consultation with Purchasing, County Attorney's Office, the Office of Financial Management, and Commissioners' Office, the IT department determined that the SOQ would be specifically for IT purposes only and that other departments within Boulder County would need to undertake their own procurement process for temporary professional services. This bid waiver will allow continuing positions to support ARPA implementation until those temporary services are procured through an SOQ / RFP process.

Matt Jones *County Commissioner*

Claire Levy *County Commissioner*

Marta Loachamin *County Commissioner*

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APPROVALS

Jana Petersen, County Administrator

Date

Courtney Gabriel, Purchasing Manager

Date

_____ – *Receipt acknowledged by the Clerk to the Board of County Commissioners*

Chair, Board of County Commissioners

Date

ATTEST: _____
Clerk to the Board of County Commissioners