



Department of Housing & Human Services

3460 Broadway • Boulder, Colorado 80304 • Tel: 303.441.1000 Fax: 303.441.1523
515 Coffman Street • Longmont, Colorado 80501 • Tel: 303.441.1000

www.BoulderCountyHHS.org

TO: Board of County Commissioners

FROM: Susan Caskey, Director, Housing and Human Services
Susan Grutzmacher, Community Support Division
Director, Housing and Human Services

DATE: February 8, 2023

RE: Request to add 10.0 permanent FTE positions to Housing and Human Services,
Community Support Division

Summary:

Please consider this request of ten (10) permanent FTE position codes to Housing and Human Services, Community Support Division.

Background:

In January 2020, the U.S. Department of Health and Human Services (HHS) declared a Public Health Emergency (PHE) in response to the outbreak of COVID-19. Congress subsequently passed legislation that ensured anyone enrolled in Health First Colorado (Colorado's Medicaid program and CHP+) was guaranteed, or locked in, to keep their health coverage during the PHE. The PHE is no longer tied to continuous coverage and cases will need to be redetermined for eligibility. It will take 12 months (14 months including noticing) to complete the renewal process for all locked in cases.

Description of work:

Boulder County will complete the eligibility determination for the 32,600 individuals during the unwind period of May 1, 2023 to June 30, 2024. In addition, two staff will be reassigned to interim roles with a 10% interim salary increase to lead the team and project manage this project, handle client inquiries, provide feedback to HCPF regarding system issues and workflows, troubleshoot cases and provide a point of contact for clinics and our Regional Accountability Entity, CCHA.

Budget:

Boulder County HHS has been allocated \$768,570 from the state and ARPA to cover the cost of the 10 positions and interim roles. Additionally, we will be able to get match funding from the state on these positions. All counties received a separate allocation from the State to fund these activities. HHS will also have revenues in fund 112 to cover the costs of the FTE and interim positions.

Once the project has been completed by June, 2024, we will use attrition to sunset or transfer position codes to other areas of HHS based on the caseload sizes in June, 2024. Our assumption is the caseloads for both SNAP and Medicaid will be lower due to SNAP max allotments ending and many individuals no longer being eligible for Medicaid.