



Office of Financial Management

2020 13th Street • Boulder, Colorado 80302 • finance@bouldercounty.org • 303-441-3525
 Mailing Address: P.O. Box 471 • Boulder, CO 80306 • www.BoulderCounty.gov

Memorandum

Date: January 25, 2023

To: Board of County Commissioners

From: Ramona Farineau - Chief Financial Officer

Subject: FY23 Budget Amendment
[Fiscal Yr]

Request: Fund 101 ITD SAAS Budget Correcti Amendment Request
[Fund Name or other brief description]

Expenditure Amount: \$ 0

Department/Office: Information Technology

Description: During the FY23 budget process, the BOCC approved an ongoing ITD budget request for SaaS and Maintenance in the amount of \$1,554,336. This request was a prior approved request and was included within the recommended budget. Unfortunately, this request was input in the CAP1 (Capital Outlay) appropriation in OpenGov, but should have been entered under IT11 (Information Technology). Information Technology is submitting a budget amendment request to move this budgeted amount from the CAP1 appropriation, and into IT11. Fund 101 will remain the same.

[Internal: Please describe the circumstances necessitating the request: what was involved in arriving at costs, current status of entire appropriation, and status of specific account for Amendment. If the request includes unanticipated revenue, describe fully. Memo on Department letterhead should also be included with request.]

FUND BALANCE OR UNANTICIPATED REVENUE

Source: _____ **Fund** _____
[Appropriation - Fund Name] *[Fund Number]*

TRANSFER

Source: CAP1 - Capital Outlay **Fund** 101
[Appropriation - Fund Name] *[Fund Number]*
 Transfer to
IT11 - Information Technology **Fund** 101
[Appropriation - Fund Name] *[Fund Number]*

Claire Levy County Commissioner

Marta Loachamin County Commissioner

Ashley Stolzmann County Commissioner

