

NON-PROCUREMENT DOCUMENTS ONLY
ROUTE THROUGH DOCUSIGN – NOT ORACLE

ROUTING COVER SHEET

Document Details	
Document Type	Grant Application
Parties	
County Contact Information	
Boulder County Legal Entity	Boulder County
Department	Community Services
Division/Program	Strategic Initiatives/Homeless Solutions for Boulder County
Mailing Address	P.O. Box 471, Boulder, CO 80306
Contract Contact – Name, email	Heidi Grove, hgrove@bouldercounty.org
Invoice Contact – Name, email	
Other Party Contact Information	
Name	State of Colorado Department of Local Affairs, Division of Housing
Mailing Address	1313 Sherman Street, Ste #518, Denver, CO 80203
Contact 1 – Name, title, email	
Contact 2 – Name, title, email	
Term	
Start Date	4/1/2023
Expiration Date	12/31/2026
Brief Description of Work/Services Provided	
Revenue Contract/Lease Details	
Amount	\$2,141,510
Fixed Price or Not-to-Exceed?	Not-to-Exceed
Grant Details	
Award # (if any)	
Signature Deadline	2/7/2023
Project/Program Name	Homeless Solutions for Boulder County
Project/Program Start Date	4/1/2023
Project/Program End Date	12/31/2026
Capital or Operating?	Operating
Grant Funding	
Amount: Federal Funds	
Amount: State Funds	\$2,141,510
Amount: Other (specify)	
Amount: Match (dollars)	\$205,000 (Boulder County Funds)/\$870,000 (20 th Judicial Probation)
Amount: Match (in-kind)	
Total Project Budget	\$3,216,510
Account String	
Federally Funded Grants	
Federal Program Name	
CFDA #	
Subrecipients	
Name(s)	20 th Judicial Probation, Nederland Food Pantry

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Services to be Provided	
Subaward Amount	
Subcontractors	
Name(s)	TBD
Services to be Provided	
Subcontract Amount	
File Net Contract Details - Details should precisely match search variables in File Net (Only required where Original Agreement is stored in File Net)	
Other Party Name	
Start Date	
End Date	
Amount	
Notes Additional information not included above	

DocuSign Approvals (Initials): Drop **initial tags** for each of the required approvers below

_____ **Paralegal** [ONLY FOR: Revenue Contracts]

Use email: CAParalegalsDTC@bouldercounty.org

apj

_____ **County Attorney** [ONLY FOR: Revenue Contracts, Leases, Grant Documents]

Use email: ca@bouldercounty.org

BM

_____ **Risk Management** [ONLY FOR: Leases]

Use email: mtusinski@bouldercounty.org

_____ **Finance** [ONLY FOR: Leases, Grant Documents]

Use email: bmccarthy@bouldercounty.org

RB

_____ **EO/DH** [ONLY FOR: BOCC-Signed Documents]

Cecilia Lacey
Appraiser



Community Services Department

Sundquist Building • 3482 N. Broadway • Boulder, Colorado 80304 • Tel: 303.441.3560 • Fax: 303.441.4550
 Mailing Address: P.O. Box 471 • Boulder, Colorado 80306 • www.bouldercountycommunityservices.org



MEMO

TO: Boulder County Board of County Commissioners
 FROM: Robin Bohannon, Community Services Director
 Heidi Grove Homeless Solutions for Boulder County, BC Project Manager
 RE: Submissions to the State of Colorado Department of Local Affairs, Division of Housing in response to Transformational Homeless Response Grant Program Notice of Funding Announcement (HB22-1307 & HB22-1304) Grant Funding
 DATE: February 7, 2023

The Community Services Department is requesting approval to submit a grant proposal to the state Division of Housing in response to its Transformational Homeless Response Grant Program (HB22-1307 & HB22-1304 - NOFA 1122358).

This grant program has a total of \$243,000,000 to distribute in support of various services and capacity building activities related to homeless response. Categories include Street Outreach, Emergency Shelter, Transitional Housing, Bridge Housing, Eviction and Homelessness Prevention, Rapid Re-housing, Permanent Supportive Housing, and Capacity Building. The minimum project award allocated per application is \$250,000 and the maximum is \$5,000,000. All dollars need to be expended by grantees by December 30, 2026.

Boulder County Community Services (through Homeless Solutions for Boulder County) has been working in coordination with partners across the county (internal and external) since August 2022 to create a comprehensive and coordinated funding request to maximize the funding allocation to Boulder County. As a result, the request in this submission is in support of and in conjunction with homeless and housing service providers across Boulder County.

This Community Services proposal builds upon existing efforts of Homeless Solutions for Boulder County, an intergovernmental partnership with local nonprofit organizations to provide a comprehensive homeless resolution response through the Housing First approach. The proposed application is requesting resource for the following efforts over a three-year funding period:

Capacity Building (total \$1,483,510)

- **County Staff Support** (\$488,000)
 - For Homeless Solutions for Boulder County, one FTE to support a project evaluator and one FTE to provide support to system coordination and facilitation efforts.
- **Forensic Assertive Community Treatment Team** (\$995,510)
 - A subaward to a community partner that requests creation of a F-ACT Team that includes staff with forensic psychology, treatment, and intervention experience; mental and/or behavioral health treatment experience; case management and systems navigation for individuals experiencing homelessness; peer-based services; a project evaluator and various administrative fees.

Street Outreach and Engagement (\$64,000)

Contracted part-time Street Outreach position focused on the Nederland Mountain Community.

Bridge Housing Funding (\$594,000)

Motel stays for clients in housing placement search or respite care to support mid-term housing for Probation involved individuals experiencing homelessness upon re-entry (in partnership with 20th Judicial Probation).

The total request across all areas is: **\$2,141,510**

Under this funding opportunity, there is a minimum 25% match requirement which comes to \$535,377. However, application with a higher percentage match are awarded bonus points. Given that these funds will be highly competitive, we are aiming for a 50% match in our request. The match amount (\$1,070,755), which has been identified, will be covered through a variety of sources including 20th Judicial Probation funding, staff salary, and Nederland co-responder staff dollars.



Community Services Department

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 Mailing Address: P.O. Box 471 • Boulder, Colorado 80306 • www.bouldercountycommunityservices.org

AUTHORIZED SIGNATURE SHEET

Date: February 7, 2023

WHEREAS, Boulder County has approved an application to the Colorado Department of Local Affairs/ Division of Housing for funds for Transformational Homeless Response Grant Program Notice of Funding Announcement (HB22-1307 & HB22-1304); and

WHEREAS, Boulder County certifies by the following document (which is **attached**)

Board Resolution Bylaws Policy Other: _____

that the person named below has full signatory authority in regard to all contracts and corresponding documents associated with agreements entered into by Boulder County

Claire Levy

Name of Authorized Signatory

Title

Signature

Furthermore, if applicable, this statement certifies and hereafter delegates Heidi Grove, Homeless Solutions for Boulder County Systems Manager, an agent of Boulder County for the purpose of authorizing and signing:

•	Payment Requests
•	Quarterly Financial Status Reports
•	Quarterly Project Performance Reports
•	Monitoring Documents
•	Other

I certify to the best of my knowledge and belief, statements and data in this application, including the required Statement of Assurances and Certifications, are true and correct.

Signature:

Name and Date (Typed or Printed): Claire Levy


Certificate Of Completion

Envelope Id: 2AC2F0EC59B9470597FE5731B46EB10C	Status: Sent
Subject: HSBC Grant Submission DOLA: Transformational Homeless Response Grant Program (HB22-1307 & HB22-1304)	
Type of Document: Grant Application	
Department/Office: Community Services	
Source Envelope:	
Document Pages: 5	Signatures: 0
Certificate Pages: 2	Initials: 3
AutoNav: Enabled	Envelope Originator: Carlene Okiyama 2025 14th St Boulder, CO 80302 cokiyama@bouldercounty.org IP Address: 73.153.128.159
Enveloped Stamping: Enabled	
Time Zone: (UTC-07:00) Mountain Time (US & Canada)	

Record Tracking


Status: Original 1/30/2023 2:21:15 PM	Holder: Carlene Okiyama cokiyama@bouldercounty.org	Location: DocuSign
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Signer Events

	Signature	Timestamp
April P Gatesman ca@bouldercounty.org County Attorney Boulder County Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 73.229.136.192	Sent: 1/30/2023 2:34:42 PM Viewed: 2/7/2023 9:03:18 AM Signed: 2/7/2023 9:03:46 AM


Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Bridgette McCarthy bmccarthy@bouldercounty.org Grant Accounting Supervisor Boulder County Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 174.63.13.254	Sent: 1/30/2023 2:34:42 PM Viewed: 2/7/2023 7:56:08 AM Signed: 2/7/2023 8:01:10 AM
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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Robin Bohannon rbohannon@bouldercounty.org Director of Community Services Boulder County Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 24.8.103.116	Sent: 2/7/2023 9:03:50 AM Viewed: 2/7/2023 9:09:12 AM Signed: 2/7/2023 9:09:23 AM
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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Cecilia Lacey clacey@bouldercounty.org Clerk to the Board Boulder County Security Level: Email, Account Authentication (None)		Sent: 2/7/2023 9:09:27 AM
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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Claire Levy clevy@bouldercounty.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Heidi Grove hgrove@bouldercounty.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Jim Adams-Berger jadams-berger@bouldercounty.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/30/2023 2:34:43 PM
Payment Events	Status	Timestamps