

## Continuing Services Contract

<b>DETAILS SUMMARY</b>	
<b>Document Type</b>	New Contract
OFS Number-Version	302577
<b>County Contact Information</b>	
Boulder County Legal Entity	Boulder County
Department	PARKS AND OPEN SPACE
Division/Program	Resource Planning Project Management and Design Division
Mailing Address	Boulder County Parks and Open Space Department Attn: ADMIN-Contracts 5201 St. Vrain Road Longmont, CO 80503
Contract Contact – <i>Name, email</i>	Renee Bookless <a href="mailto:rbookless@bouldercounty.org">rbookless@bouldercounty.org</a>
Project Contact – <i>Name, title, email and cell phone</i>	Barry Shook, Project Coordinator <a href="mailto:bshook@bouldercounty.org">bshook@bouldercounty.org</a> 303-548-5935
Main Office Telephone Number	303-678-6200
Invoice Contact – <i>Name, email</i>	<a href="mailto:pospayables@bouldercounty.org">pospayables@bouldercounty.org</a>
<b>Contractor Contact Information</b>	
Contractor Name	Otak Inc., a Colorado Corporation
Contractor Mailing Address	371 Centennial Parkway, Suite 210
Contractor telephone	Louisville, CO 80027 303-444-2073
Contact 1- <i>Name, title, email</i>	David Graff, PE, Structural Engineer <a href="mailto:david.graff@otak.com">david.graff@otak.com</a>
Contact 2- <i>Name, title, email</i>	N/A
<b>Contract Term</b>	
Start Date	The Start Date shall be the date of last party signature as set forth on the Signature Page of this Contract.  NOTE: Work shall not commence until a Notice to Proceed is provided by County to Contractor in accordance with paragraph 3.
Expiration Date	12/31/2023  NOTE: Work must be performed during the time period set forth in paragraph 3.
Final End Date	12/31/2027
<b>Contract Amount</b>	
Contract Amount	\$500,000.00

**NOTE:**

The Contract Amount, \$500,000.00, is a not-to-exceed, combined amount for the annual Contract Term for all the contractors selected for SOQ NO. 7369-22, specifically in the Civil Engineer category. The cost of services shall be established on a project-by-project basis consistent with the terms of this Contract.

**Brief Description of Work**

SOQ NO. 7369-22; Professional Engineering Services On-Call Basis for the Parks and Open Space Department

**NOTE:**

Work shall be assigned on a project-by-project basis according to the terms of this Contract and with each Project a Notice to Proceed will be issued.

**Contract Documents**

Exhibit A: Contractor’s Fee Schedule (the “Fee Schedule”)

1. Formal SOQ NO. 7369-22; Professional Engineering Services On-Call Basis for the Parks and Open Space Department (the "Bid Documents")
2. Addendum No. 1 to SOQ NO. 7369-22 (the "Bid Documents")
3. Addendum No. 2 to SOQ NO. 7369-22 (the “Bid Documents”)
4. Contractor’s proposal in response to the Bid Documents (the “Proposal”)
5. Fee Schedule, included in the Contractor’s proposal (the “Fee Schedule”)

**Purchasing Details – County Internal Use Only**

Grant funded?	NO
SOQ Number	7369-22
Award Date	11/29/2022
If no Bid No., bid process used	Bid number provided above
COVID-19	NO
Project #	N/A
Purchasing Notes <i>(optional)</i>	N/A

**Contract Notes**

*Additional information not included above*

Account Code:

Project codes will be issued on a Project-by-Project basis and included in each Purchase Order issued.

**SPECIALTY – PROFESSIONAL CIVIL ENGINEERING SERVICES**

**ORIGINAL CSC**