



Community Planning & Permitting

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TO: Board of County Commissioners
FROM: Kathy Gissel, Permit & License Operations Manager
DATE: September 7, 2023
RE: Appointment of Marijuana & Secure Transportation Licensing Co-Authority

The current Marijuana co-authorities, Kathy Gissel and John Holste, were appointed by the Commissioners on June 1, 2020. John Holste was appointed as co-authority, alongside Kathy Gissel, in order to back up Kathy until a permanent Licensing Specialist was hired and passed the nine-month introductory period. Brendan McGuinness was hired as the CP&P Licensing Specialist in November 2022 and has successfully passed his introductory period. Brendan is familiar with the required duties of the Authority and the businesses located in Boulder County.

The current Secure Transportation Licensing Authority, Kathy Gissel, was appointed by the Commissioners on January 3, 2023. CP&P would like to add a co-authority to provide support as needed to make licensure decisions regarding Secure Transportation licensing and permitting, as well as to create a consistent licensing authority structure amongst the licensing programs housed in CP&P. Brendan McGuinness has been employed by CP&P as the Licensing Specialist since November 2022, has completed his nine-month introductory period, and is familiar with the required duties of the Authority and the businesses located in Boulder County.

Action Requested: Dale Case, the Community Planning & Permitting Director, recommends that you remove John Holste and appoint Brendan McGuinness as the Marijuana Licensing Co-Authority. Dale Case also recommends that you appoint Brendan McGuinness as the Secure Transportation Licensing Co-Authority as of September 19, 2023.