



Office of Financial Management

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Memorandum

Date: 10/26/2023
To: Ramona Farineau - Chief Financial Officer
From: Emily Beam - Budget Officer
Subject: 2023 Budget Amendment
[Fiscal Yr]

Request: Fund 125/Worthy Cause Fund Amendment Request
[Fund Number/Fund Name]

Expenditure Amount: 3,915,000
Department/Office: Community Services

Description: Community Services is requesting a one-time increase of \$3,915,000 for outstanding award commitments to non-profits.

CSD had a 2023 budget of \$6,709,019 in 125/WC2, sufficient to cover 2023 awards.

Throughout 2023, a number of prior year awards from 2021 and 2022 were distributed, totaling \$1,375,000. These were debited against the 2023 budget, creating a budget block.

There is also a balance of yet undistributed awards from previous years totaling \$1,540,000; additionally, a one-time request for \$1,000,000 in funding was provided to Boulder County Housing Authority.

The total for all of these payments necessitates a \$3,915,000 amendment to make sure all obligations are budgeted in the current year.

[Internal: Please describe the circumstances necessitating the request: what was involved in arriving at costs, current status of entire appropriation, and status of specific account for Amendment. If the request includes unanticipated revenue, describe fully. Memo on Department letterhead should also be included with request.]

FUND BALANCE OR UNANTICIPATED REVENUE

Source: WC21 - Worthy Cause Fund 125
[Appropriation - Fund Name] [Fund Number]

TRANSFER

Source: _____ Fund _____
[Appropriation - Fund Name] [Fund Number]
Transfer to
_____ Fund _____
[Appropriation - Fund Name] [Fund Number]

Claire Levy County Commissioner

Marta Loachamin County Commissioner

Ashley Stolzmann County Commissioner

**BOULDER COUNTY
REQUEST FOR BUDGET AMENDMENT**

Amendment Type

- ONE TIME (CURRENT YEAR ONLY)
- ON-GOING BASE CHANGE REQUIRED

Amendment Category *Please select all that apply:*

- FUND BALANCE
- TRANSFER
- UNANTICIPATED REVENUE

REQUESTED EXPENDITURE INCREASE AMOUNT: \$3,915,000
(Please use expenditure worksheet on page 3 below to detail this amount across appropriate Org-Fund-Appropriation-Service segments)

REQUESTED REVENUE INCREASE AMOUNT: _____
(Please use revenue worksheet on page 4 below to detail this amount across appropriate Org-Fund-Appropriation-Service segments)

SUBMITTED BY: _____
(Department Director/Elected Official Signature)

DATE: _____

REVIEWED BY BUDGET OFFICER: _____
(Budget Officer Signature)

DATE: _____

REVIEWED BY CFO: _____
(Chief Financial Officer Signature)

DATE: _____

Check Box if Board of Commissioners approval is not needed for this amendment.

APPROVED BY THE BOARD OF COMMISSIONERS WITH DIRECTION TO BUDGET TO PREPARE THE RESOLUTION:

(Chair of Board of County Commissioners Signature)

DATE: _____

