



Community Services Department

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MEMO

TO: BJ Lambden, Senior HR Analyst; Bridgette McCarthy, OFM; Robin Bohannon, Director, Community Services
FROM: Jim Adams-Berger, Strategic Initiatives Division Manager
RE: Demonstration of financial support and request for a position control for a homeless data and evaluation specialist
DATE: October 3, 2023

Background: In 2021, the MacArthur Foundation awarded Community Solutions \$100,000,000 to support Built for Zero efforts nationally – a focused strategy to impact veteran homelessness. Boulder County is a participant in these efforts. The Community Solutions grant program provides funding to support homeless response capacity building efforts. Homeless Solutions for Boulder County (HSBC) was invited to submit a proposal and was awarded a 2-year grant with a budget of \$232,875 to support a homeless services data and evaluation specialist position (see the attached that includes award information and job description).

Request: This memo is written to demonstrate financial support for the hiring of the proposed HSBC position. The memo further requests a grant funded term position control to fill the position and a determination by HR of an appropriate classification. A JT1 or SD1 could be appropriate classifications, and are reflective of the salary range outlined in the proposal.

Thank you for your consideration of this request.

Approvals:

Robin Bohannon

Robin Bohannon, Community Services

B.J. Lambden

BJ Lambden, Ryan Ankrum, HR

Bridgette McCarthy

Bridgette McCarthy, OFM