

NON-PROCUREMENT DOCUMENTS ONLY
ROUTE THROUGH DOCUSIGN – NOT ORACLE

ROUTING COVER SHEET

Document Details	
Document Type	Grant Application
Parties	
County Contact Information	
Boulder County Legal Entity	Boulder County
Department	Community Services Department
Division/Program	Strategic Initiatives, Healthy Youth Alliance
Mailing Address	P.O. Box 471, Boulder, CO 80306
Contract Contact – <i>Name, email</i>	McKenzie LeTendre, mletendre@bouldercounty.gov
Invoice Contact – <i>Name, email</i>	Chris Clark, chclark@bouldercounty.gov
Other Party Contact Information	
Name	Colorado Department of Public Health and Environment
Mailing Address	4300 Cherry Creek Drive South Denver, CO 80246
Contact 1 – <i>Name, title, email</i>	Lynda Saignaphone, cdphe_healthequity@state.co.us
Term	
Start Date	7/1/2024
Expiration Date	6/30/2027
Brief Description of Work/Services Provided	
The purpose of this grant request to the Colorado Department of Public Health and Environment Office of Health Equity Health Disparities and Community Grant Program (HDCGP) is to obtain funding to support the Healthy Youth Alliance (HYA) in strategic planning intended to ultimately reduce health disparities in underrepresented communities related to the prevention of negative behavioral health and substance misuse outcomes.	
Revenue Contract/Lease Details	
Amount	\$190,000
Fixed Price or Not-to-Exceed?	Not-to-Exceed
Grant Details	
Award # (if any)	
Signature Deadline	1/30/2024
Project/Program Name	Office of Health Equity Health Disparities and Community Grant Program (RFA 42396)
Project/Program Start Date	7/1/2024
Project/Program End Date	6/30/2027
Capital or Operating?	Operating
Grant Funding	
Amount: Federal Funds	N/A
Amount: State Funds	\$190,000
Amount: Other (specify)	
Amount: Match (dollars)	
Amount: Match (in-kind)	
Total Project Budget	
Account String	
Federally Funded Grants	
Federal Program Name	
CFDA #	

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Subrecipients	
Name(s)	
Services to be Provided	
Subaward Amount	
Subcontractors	
Name(s)	
Services to be Provided	
Subcontract Amount	
File Net Contract Details - Details should precisely match search variables in File Net (Only required where Original Agreement is stored in File Net)	
Other Party Name	
Start Date	
End Date	
Amount	
Notes Additional information not included above	

DocuSign Approvals (Initials): Drop **initial tags** for each of the required approvers below

_____ **Paralegal** [ONLY FOR: Revenue Contracts]

Use email: CAParalegalsDTC@bouldercounty.org

VR _____ **County Attorney** [ONLY FOR: Revenue Contracts, Leases, Grant Documents]

Use email: ca@bouldercounty.org

_____ **Risk Management** [ONLY FOR: Leases]

Use email: mtusinski@bouldercounty.org

BM _____ **Finance** [ONLY FOR: Leases, Grant Documents]

Use email: bmccarthy@bouldercounty.org

RB _____ **EO/DH** [ONLY FOR: BOCC-Signed Documents]



Board of County Commissioners

January 3, 2024

RE: Memo requesting support for Boulder County Community Services Healthy Youth Alliance to apply to the Office of Health Equity Health Disparities and Community Grant Program (RFA 42396).

The purpose of this grant request to the Colorado Department of Public Health and Environment Office of Health Equity Health Disparities and Community Grant Program (HDCGP) is to obtain funding to support the Healthy Youth Alliance (HYA) in strategic planning intended to ultimately reduce health disparities in underrepresented communities related to the prevention of negative behavioral health and substance misuse outcomes.

The application is for three years of funding, to be renewed annually, beginning July 1, 2024 – June 30, 2027. The total requested funds from the HDCGP grant will not exceed \$190,000 annually. This funding will support sustaining existing positions for two grant-funded staff, a Bilingual Prevention Specialist at 0.30 FTE (\$25,347.00) and an Intragovernmental Affairs Coordinator at 0.40 FTE (\$42,899.90).

The due date of the application is Wednesday, January 31, 2024. The actual application will be submitted via an online portal the Colorado Department of Public Health and Environment Office of Health Equity.

This work will be implemented within the Healthy Youth Alliance in the Strategic Initiatives division of Community Services. Aligned with the goals of the HDCGP funding, HYA intends to focus on the *Social and Community Context* social determinants of health identified in the national Healthy People 2030 report. To support this work, the Healthy Youth Alliance intends to work with a university partner with expertise in strategic planning and program implementation related to prevention. Utilizing an evidence-based prevention framework, HYA will review existing data, reports, and programming. HYA will also collect new primary data when needed with priority populations and community partners to identify the shared risk and protective factors that are most relevant to the Boulder County community. Priority populations currently identified are the youth, Latine, and LGTBQIA, and trusted adults. Collaboratively HYA, community partners, priority populations, and the university partner will identify and fund culturally responsive programs and interventions that will support reducing disparities identified in the strategic planning process, reducing risk factors, and bolstering protective factors.

BOCC Chair Signature

Date

Attest: Cecilia Lacy, Clerk to the Board

Date

Claire Levy County Commissioner **Marta Loachamin** County Commissioner **Ashley Stolzmann** County Commissioner



REQUEST FOR APPLICATIONS COVER SHEET & SIGNATURE PAGE

Date: 1/4/2024 **RFA Number:** 42396
Submit Electronic Applications to: Colorado Department of Public Health & Environment, Office of Health Equity **CDPHE Contact:** Robert McComb & Lynda Saignaphone
RFA Submission Deadline: cdphe_healthequity@state.co.us
Deadline: 1/31/24
 5:00 p.m. (Mountain Time)
 Applicants are responsible to ensure timely receipt.

Health Disparities and Community Grant Program (HDCGP)

Per the attached specifications, terms and conditions

***F.E.I.N.:** 84-6000748
DUNS: 0757551990000

Authorized Signature:

Original signature (in ink) acknowledges acceptance of all terms and conditions of the solicitation.

Typed/Printed Name: Ashley Stolzmann
Title: Commissioner and Chief of Staff
Company Name: Boulder County
Address: PO Box 471
City: Boulder **State:** CO **Zip:** 80306
Phone Number: N/A **Fax Number:** N/A
Contact for Clarifications: McKenzie LeTendre
Title: Program Manager
Phone Number: 303-717-0200 **Fax Number:** N/A
Email Address: mletendre@bouldercounty.gov

IMPORTANT: The following information must be on the outside of the Application Packaging or referenced in the subject line if the application may be submitted electronically:

>RFA #42396<

Applicants are urged to read the solicitation document thoroughly before submitting an application. **THIS PAGE MUST BE COMPLETED, SIGNED (in ink) AND RETURNED WITH RESPONSE**

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Certificate Of Completion

Envelope Id: 16BB2D06525A42878D0232CA1A96315F	Status: Sent
Subject: CO Dept. of Public Health & Environment- BC CSD, SI, HYA- HDCGP Grant Application Proposal.2024	
Type of Document: Grant Application	
Department/Office: Community Services	
Source Envelope:	
Document Pages: 5	Signatures: 0
Certificate Pages: 2	Initials: 3
AutoNav: Enabled	Envelope Originator: Candice Long 2025 14th St Boulder, CO 80302 clong@bouldercounty.org IP Address: 8.44.156.126
Envelopeld Stamping: Enabled	
Time Zone: (UTC-07:00) Mountain Time (US & Canada)	

Record Tracking

Status: Original 1/4/2024 7:59:37 AM	Holder: Candice Long clong@bouldercounty.org	Location: DocuSign
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Signer Events

Signer Events	Signature	Timestamp
Bridgette McCarthy bmccarthy@bouldercounty.gov Security Level: Email, Account Authentication (None)	<i>BM</i> Signature Adoption: Pre-selected Style Using IP Address: 97.107.70.37	Sent: 1/4/2024 8:22:09 AM Viewed: 1/4/2024 9:22:21 AM Signed: 1/4/2024 9:24:41 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Robin Bohannon rbohannon@bouldercounty.gov Director, Community Services Security Level: Email, Account Authentication (None)	<i>RB</i> Signature Adoption: Pre-selected Style Using IP Address: 24.8.103.116	Sent: 1/4/2024 8:22:10 AM Viewed: 1/4/2024 8:23:29 AM Signed: 1/4/2024 8:23:38 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Vladimir Ryazanov ca@bouldercounty.org Boulder County Security Level: Email, Account Authentication (None)	<i>VR</i> Signature Adoption: Pre-selected Style Using IP Address: 72.42.81.86	Sent: 1/4/2024 8:22:09 AM Viewed: 1/4/2024 9:39:07 AM Signed: 1/4/2024 10:14:36 AM
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Electronic Record and Signature Disclosure:
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Cecilia Lacey clacey@bouldercounty.org Clerk to the Board Boulder County Security Level: Email, Account Authentication (None)		Sent: 1/4/2024 10:32:56 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
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Ashley Stolzmann
astolzmann@bouldercounty.gov
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Cecilia Lacey
clacey@bouldercounty.org
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Candice Long
clong@bouldercounty.gov
Security Level: Email, Account Authentication
(None)

VIEWED

Sent: 1/4/2024 10:14:38 AM
Viewed: 1/4/2024 10:32:55 AM

Using IP Address: 8.44.156.126

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	1/4/2024 8:22:10 AM
Envelope Updated	Security Checked	1/4/2024 8:28:14 AM

Payment Events	Status	Timestamps
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