

NON-PROCUREMENT DOCUMENTS ONLY  
ROUTE THROUGH DOCUSIGN – NOT ORACLE

## ROUTING COVER SHEET

<b>Document Details</b>	
<b>Document Type</b>	Grant Application
<b>Parties</b>	
<b>County Contact Information</b>	
Boulder County Legal Entity	Boulder County
Department	Community Services Department
Division/Program	Head Start
Mailing Address	P.O. Box 471, Boulder, CO 80306
Contract Contact – <i>Name, email</i>	Akane Ogren, <a href="mailto:aogren@bouldercounty.org">aogren@bouldercounty.org</a>
Invoice Contact – <i>Name, email</i>	Geoff Murphy, <a href="mailto:gmurphy@bouldercounty.gov">gmurphy@bouldercounty.gov</a>
<b>Other Party Contact Information</b>	
Name	Buell Foundation
Mailing Address	1873 S. Bellaire Street, Suite 600, Denver, CO. 80222
Contact 1 – <i>Name, title, email</i>	Bill Inama, <a href="mailto:binama@buellfoundation.org">binama@buellfoundation.org</a>
<b>Term</b>	
Start Date	8/1/2024
Expiration Date	5/31/2025
<b>Brief Description of Work/Services Provided</b>	
<p>The Buell grant program has a total of \$75,000.00 in grant funds to distribute in support of Bilingual - Early Childhood Mental Health Consultant (ECMHC) services to BCHS staff, children, and families. Consultation by the ECMHC includes classroom observations, identifying and implementing strategies that support healthy social-emotional development and mental health in the classroom and at home, researching and presenting evidence-based training for staff during monthly professional development, and community partnership with other health service providers (i.e., Mental Health Partners).</p>	
<b>Revenue Contract/Lease Details</b>	
Amount	75,000
Fixed Price or Not-to-Exceed?	Not-to-Exceed
<b>Grant Details</b>	
Award # (if any)	
Signature Deadline	1/16/2024
Project/Program Name	Early Childhood Mental Health Consultation
Project/Program Start Date	8/1/2024
Project/Program End Date	5/31/2025
Capital or Operating?	Operating
<b>Grant Funding</b>	
Amount: Federal Funds	N/A
Amount: State Funds	
Amount: Other (specify)	
Amount: Match (dollars)	
Amount: Match (in-kind)	
<b>Total Project Budget</b>	
Account String	
<b>Federally Funded Grants</b>	
Federal Program Name	N/A
CFDA #	

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Subrecipients	
Name(s)	N/A
Services to be Provided	
Subaward Amount	
Subcontractors	
Name(s)	
Services to be Provided	
Subcontract Amount	
<b>File Net Contract Details</b> - Details should precisely match search variables in File Net (Only required where Original Agreement is stored in File Net)	
Other Party Name	
Start Date	
End Date	
Amount	
<b>Notes</b> Additional information not included above	

**DocuSign Approvals (Initials):** Drop **initial tags** for each of the required approvers below

\_\_\_\_\_ **Paralegal** [ONLY FOR: Revenue Contracts]

*Use email: CAParalegalsDTC@bouldercounty.org*

VR \_\_\_\_\_ **County Attorney** [ONLY FOR: Revenue Contracts, Leases, Grant Documents]

*Use email: ca@bouldercounty.org*

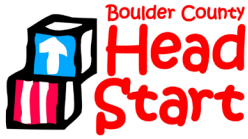
\_\_\_\_\_ **Risk Management** [ONLY FOR: Leases]

*Use email: mtusinski@bouldercounty.org*

KK \_\_\_\_\_ **Finance** [ONLY FOR: Leases, Grant Documents]

*Use email: bmccarthy@bouldercounty.org*

RB \_\_\_\_\_ **EO/DH** [ONLY FOR: BOCC-Signed Documents]



## MEMO

TO: Boulder County Board of County Commissioners (BOCC)  
FROM: Akane Ogren, BCHS Division Manager  
Stacy Fujieda, BCHS Education Services Manager  
Alex Linder, BCHS Family Services Manager  
RE: 2024 Buell Grant Application  
DATE: January 4, 2024

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Boulder County Head Start (BCHS) is requesting approval to submit a Buell Grant application for the 2024/25 school year (August to May).

The Buell grant program has a total of \$75,000.00 in grant funds to distribute in support of Bilingual - Early Childhood Mental Health Consultant (ECMHC) services to BCHS staff, children, and families. Consultation by the ECMHC includes classroom observations, identifying and implementing strategies that support healthy social-emotional development and mental health in the classroom and at home, researching and presenting evidence-based training for staff during monthly professional development, and community partnership with other health service providers (ie., Mental Health Partners).

BCHS has been awarded these grant funds annually since 2016 to address the goals and community needs below, relating to increasing access to and support for staff and families in health and wellness. Receipt of these funds will not require the hiring of additional staff, nor will a match of funds be required due to the generous Head Start subsidy already received from the BOCC.

### **BCHS Program Goals**

1. Strengthen community engagement between BCHS and community partner agencies through intentionally planned collaboration, communication, activities, and meetings.
2. Increase culturally and linguistically responsive practices and communication to and with staff, parents, and the community.
3. Increase and improve participant access to medical services and referrals to ensure the short-term and long-term health of participants and the community at large.



4. Increase all children's school readiness skills through enhanced social-emotional practices.

The signature below, from the BOCC, signifies that the BOCC approved the application.

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Ashley Stolzmann, Boulder County Commissioners

Date

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Attest: Cecilia Lacey, Clerk to the Board

Date

**Certificate Of Completion**

Envelope Id: 0F5ADCCBE39D4A338AE61806A45AC90A	Status: Sent
Subject: Buell- BC Community Services, Head Start- ECMHC Grant Application Memo, \$75,000_ 2024-25	
Type of Document: Grant Application	
Department/Office: Community Services	
Source Envelope:	
Document Pages: 4	Signatures: 0
Certificate Pages: 3	Initials: 3
AutoNav: Enabled	Envelope Originator: Candice Long 2025 14th St Boulder, CO 80302 clong@bouldercounty.org IP Address: 8.44.156.126
Enveloped Stamping: Enabled	
Time Zone: (UTC-07:00) Mountain Time (US & Canada)	

**Record Tracking**

Status: Original 1/3/2024 3:37:31 PM	Holder: Candice Long clong@bouldercounty.org	Location: DocuSign
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**Signer Events**

Signature	Timestamp
<p>Kelli Keith kkeith@bouldercounty.gov Security Level: Email, Account Authentication (None)</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 24.9.197.116</p>	<p>Sent: 1/4/2024 9:21:37 AM Resent: 1/4/2024 11:44:53 AM Viewed: 1/4/2024 2:01:01 PM Signed: 1/4/2024 2:01:58 PM</p>

**Electronic Record and Signature Disclosure:**

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<p>Robin Bohannon rbohannon@bouldercounty.gov Director, Community Services Security Level: Email, Account Authentication (None)</p>	<p>Signature Adoption: Pre-selected Style Using IP Address: 24.8.103.116</p>	<p>Sent: 1/3/2024 4:01:46 PM Viewed: 1/3/2024 4:29:40 PM Signed: 1/3/2024 4:29:50 PM</p>
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<p>Vladimir Ryazanov ca@bouldercounty.org Boulder County Security Level: Email, Account Authentication (None)</p>	<p>Signature Adoption: Pre-selected Style Using IP Address: 72.42.81.86</p>	<p>Sent: 1/3/2024 4:01:45 PM Viewed: 1/4/2024 10:19:39 AM Signed: 1/4/2024 10:21:52 AM</p>
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<p>Cecilia Lacey clacey@bouldercounty.org Clerk to the Board Boulder County Security Level: Email, Account Authentication (None)</p>	<p>Sent: 1/4/2024 2:03:19 PM</p>
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**Electronic Record and Signature Disclosure:**

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Signer Events	Signature	Timestamp
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Ashley Stolzmann  
astolzmann@bouldercounty.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Cecilia Lacey  
clacey@bouldercounty.org  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Candice Long  
clong@bouldercounty.gov  
Security Level: Email, Account Authentication  
(None)

**VIEWED**

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Viewed: 1/4/2024 2:03:19 PM

Using IP Address: 8.44.156.126

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Carbon Copy Events	Status	Timestamp
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Bridgette McCarthy  
bmccarthy@bouldercounty.gov  
Security Level: Email, Account Authentication  
(None)

**COPIED**

Sent: 1/4/2024 9:21:38 AM  
Viewed: 1/4/2024 9:21:59 AM

**Electronic Record and Signature Disclosure:**  
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Akane Ogren  
aogren@bouldercounty.gov  
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(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Allie Miner  
aminer@bouldercounty.gov  
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Not Offered via DocuSign

Jiao Qin  
jqin@bouldercounty.gov  
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(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent	Hashed/Encrypted	1/3/2024 4:01:46 PM
Envelope Updated	Security Checked	1/3/2024 4:11:07 PM
Envelope Updated	Security Checked	1/3/2024 4:11:07 PM
Envelope Updated	Security Checked	1/3/2024 4:11:07 PM
Envelope Updated	Security Checked	1/3/2024 4:11:07 PM
Envelope Updated	Security Checked	1/4/2024 1:23:14 PM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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