



Human Resources Department

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DATE: June 6, 2024
TO: Board of County Commissioners
FROM: BJ Lambden, HR Manager
RE: District Attorney FTE Request

Attached is a request from Michael Dougherty, District Attorney, to add 7.0 permanent FTE as follows:

FTE Count	Classification
2.0	Deputy District Attorney (DA2)
1.0	Process Server (JA3)
1.0	Legal Assistant I (RA7)
1.0	Senior Investigator (JA4)
1.0	Computer Forensic Analyst (JA5)
1.0	Translator (JT1)

The Office of Financial Management is submitting an agenda item for a budget supplemental as part of today's request.

Human Resources has approved these classifications.

Board of County Commissioners' approval is needed for this request.