



# Community Services Department

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[www.bouldercountycommunityservices.org](http://www.bouldercountycommunityservices.org)



## Memo

**To:** Robin Bohannan, Director of Community Services Department  
Courtney Gabriel, Purchasing Manager  
Board of County Commissioners

**Cc:** Monica Alix Rotner, Division Manager of Community Justice Services

**From:** Monika Nawrocka Neal, Operations and Community Corrections Manager

**Date:** 09/20/24

**RE:** Waiver of Bid Requirements to Extend 5-year contract limit for two  
Community Corrections vendors: Intervention, Inc., d.b.a. ICCS and  
CoreCivic, Inc. d.b.a. Correctional Management Inc.

### Request:

Boulder County Community Services requests a waiver to extend the 5-year contract limit for the following two vendors: Intervention, Inc., d.b.a. ICCS (Contract #200611) and CoreCivic, Inc. d.b.a. Correctional Management Inc. (Contract #200604), to continue providing adult residential and non-residential community corrections services until Alternative Sentencing Facility (ASF) is built and such programming is transferred in-house.

### Budget:

The budget for this work will be \$1,065,600.45 for Intervention, Inc., d.b.a. ICCS, and \$994,432.32 for CoreCivic, Inc. d.b.a. Correctional Management Inc., for a combined total of \$2,060,033.08 for services provided from July 1, 2024, to June 30, 2025. Funds are allocated by the Colorado Department of Public Safety on an annual basis through an Option Letter after the Long Bill has been signed by the Governor. Therefore, funding information for the next state fiscal year will be available at a later date.

County Commissioners:

**Claire Levy**

**Marta Loachamin**

**Ashley Stolzmann**

**Background:**

The Boulder County Board of Commissioners entered into a contract with the Colorado Department of Public Safety – Division of Criminal Justice, beginning July 1, 2019, and ending June 30, 2024. The contract permits the Boulder County Community Corrections Board to subcontract with local facilities for the purpose of rendering residential, non-residential, and specialized services to offenders. Through a request for proposal and competitive bid process (RFP# 7041-19), contracts were granted to Intervention, Inc., d.b.a. ICCS (Contract #200611) and CoreCivic, Inc. d.b.a. Correctional Management Inc. (Contract #200604) through December 31, 2024.

On April 30, 2024, Boulder County Board of Commissioners signed a new five-year contract with the Colorado Department of Public Safety, with the same purpose of rendering residential, non-residential, and specialized services to offenders, for the term of July 1, 2024, through June 30, 2029. The current contracts with ICCS and CoreCivic, along with the procurement period, are set to expire on December 31, 2024.

Due to the timing of the Alternative Sentencing Facility and the expected transfer of services to that building, Community Services is requesting a waiver to extend the current contracts up to December 31, 2026. Continuing with these vendors will lessen any impact on clients potentially adjusting to different vendors before the final transition to the Alternative Sentencing Facility.

Colorado Department of Public Safety, the above-mentioned contract holder and grantor of the funds, was contacted to assure its approval of our request to waive the competitive bid process and expressed no concerns for the County to follow local procurement rules and processes.

Purchasing Approved:

*Robin Bohannon* September 26, 2024  
Robin Bohannon, Community Services Department Director Date

*Courtney Gabriel* September 26, 2024  
Courtney Gabriel, Purchasing Manager Date

\_\_\_\_\_  
Board of County Commissioners Date

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Attest: Clerk to the Board Date

Certificate Of Completion

Envelope Id: 72C042CBC52240A2AA46A0F95447D3F0 Status: Sent
Subject: Community Services - Waiver to Exceed 5-year contract limit for CJS Community Corrections Contracts
Type of Document: Other
Department/Office: Community Services
Source Envelope:
Document Pages: 3 Signatures: 2 Envelope Originator: Candice Long
Certificate Pages: 2 Initials: 0 2025 14th St
AutoNav: Enabled Boulder, CO 80302
Envelopeld Stamping: Enabled clong@bouldercounty.org
Time Zone: (UTC-07:00) Mountain Time (US & Canada) IP Address: 8.44.156.126

Record Tracking

Status: Original Holder: Candice Long Location: DocuSign
9/26/2024 8:24:03 AM clong@bouldercounty.org

Signer Events

Signature

Timestamp

Robin Bohannon Sent: 9/26/2024 8:27:14 AM
rbohannon@bouldercounty.gov Viewed: 9/26/2024 8:29:26 AM
Director, Community Services Signed: 9/26/2024 8:29:38 AM
Security Level: Email, Account Authentication (None)
Signature Adoption: Pre-selected Style
Using IP Address: 73.78.48.204

Electronic Record and Signature Disclosure:

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Courtney Gabriel Sent: 9/26/2024 8:29:39 AM
cgabriel@bouldercounty.gov Viewed: 9/26/2024 9:01:46 AM
Security Level: Email, Account Authentication Signed: 9/26/2024 9:09:22 AM
(None)
Signature Adoption: Pre-selected Style
Using IP Address: 72.42.84.86

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Matthew Ramos Sent: 9/26/2024 9:15:05 AM
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Clerk to the Board
Boulder County
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Ashley Stolzmann
37477@bouldercounty.org
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Matthew Ramos
38095@bouldercounty.org
Security Level: Email, Account Authentication (None)

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Electronic Record and Signature Disclosure:  
Not Offered via DocuSign

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Editor Delivery Events	Status	Timestamp
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Candice Long  
clong@bouldercounty.gov  
Security Level: Email, Account Authentication  
(None)

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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Payment Events	Status	Timestamps
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