

PETITION FOR ABATEMENT OR REFUND OF TAXES

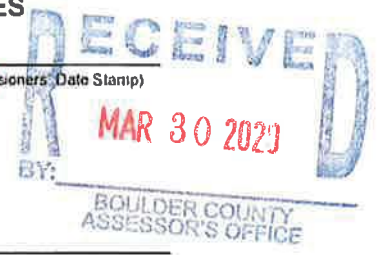
County: Boulder

Date Received _____
(Use Assessor's or Commissioners' Date Stamp)

Assessor's Position

JUN 15 2020

DUE DATE



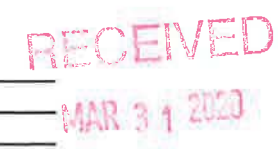
Section I: Petitioner, please complete Section I only.

Date: 03 26 2020
Month Day Year

Petitioner's Name: RESOLUTE, INC

Petitioner's Mailing Address: 201 REDWOOD STAGES PARKWAY, SUITE 315
REDWOOD CITY CA 94065
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>P0402932</u>	<u>1450 INFINITE DR. LOUISVILLE, CO</u>



Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for the property tax year 2018 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

Exhibit A Attached

Petitioner's estimate of value: \$4,011,836* (2018)

* ^{Value} ^{Year} COST PER ORIGINAL DECLARATION OF \$7,199,857 LESS AMOUNTS REPORTED IN ERROR OF
I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information, and belief, is true, correct, and complete. \$3,188,021

Petitioner's Signature _____ Daytime Phone Number (____) _____
Email _____

By [Signature] Daytime Phone Number (303) 593-0000
Agent's Signature

Printed Name: JAMES A. DORAN, CPA Email JIM@DORANCPAS.COM
DORAN FINANCIAL PARTNERS, LLC

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation
(For Assessor's Use Only)

Tax Year 2018

	Actual	Assessed	Tax
Original	<u>5022975</u>	<u>1456663</u>	<u>130,136.82</u>
Corrected	<u>3034444</u>	<u>879985</u>	<u>78616.98</u>
Abate/Refund	<u>1988531</u>	<u>576678</u>	<u>51,519.84</u>

Assessor recommends approval as outlined above.

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: _____ Protest? No Yes (If a protest was filed, please attach a copy of the NOD.)

Assessor recommends denial for the following reason(s):

J Prutt
Deputy Assessor's Signature

FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY
(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114, C.R.S. shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, § 39-1-113(1.7), C.R.S.

Section III: Written Mutual Agreement of Assessor and Petitioner
(Only for abatements up to \$10,000)

The Commissioners of _____ County authorize the Assessor by Resolution No. _____ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of \$10,000 or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with § 39-1-113(1.5), C.R.S.

The Assessor and Petitioner mutually agree to the values and tax abatement/refund of:

	Tax Year _____			Tax Year _____		
	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	_____	_____	_____	_____	_____	_____
Corrected	=====	=====	=====	=====	=====	=====
Abate/Refund	_____	_____	_____	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the County Treasurer for full payment information.

Petitioner's Signature Date

Assessor's or Deputy Assessor's Signature Date

Section IV: Decision of the County Commissioners
(Must be completed if Section III does not apply)

WHEREAS, the County Commissioners of Boulder County, State of Colorado, at a duly and lawfully called regular meeting held on ____/____/____, at which meeting there were present the following members:
Month Day Year

with notice of such meeting and an opportunity to be present having been given to the Petitioner and the Assessor of said County and Assessor Cynthia Braddock (~~being present~~ **not present**) and
Name

Petitioner _____ (~~being present~~ **not present**), and WHEREAS, the said
Name

County Commissioners have carefully considered the within petition, and are fully advised in relation thereto, NOW BE IT RESOLVED, that the Board (~~agrees~~ **does not agree**) with the recommendation of the Assessor and the petition be (~~approved~~ **approved in part** ~~denied~~) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund	Year	Assessed Value	Taxes Abate/Refund
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Chairperson of the Board of County Commissioners' Signature

I, _____ County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County

this _____ day of _____, _____
Month Year

County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: Action of the Property Tax Administrator
(For all abatements greater than \$10,000)

The action of the Board of County Commissioners, relative to this abatement petition, is hereby

Approved Approved in part \$ _____ Denied for the following reason(s):

Secretary's Signature Property Tax Administrator's Signature Date

Rezolute, Inc.
Exhibit A to Boulder County Petition for Abatement or Refund of Taxes

Over the past several years, Rezolute, Inc. incorrectly included amounts on its personal property declaration schedules that should have been excluded since they are classified as real estate and services rather than personal property. These incorrect amounts total \$3,188,021, consisting of the Item ID Numbers shown below along with the amounts exempt from personal property taxation to arrive at the corrected taxable amount of \$58,314.

<u>Description</u>	<u>Item ID</u>	<u>Info</u>	<u>Expenditure</u>	<u>Exempt</u>	<u>Taxable</u>		
	<u>#</u>	<u>Source</u>	<u>Contractor</u>	<u>Date</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
Amounts charged to construction in progress (CIP)	272	CIP	Howell, CH2M Hill	2014-15	\$ 3,100,752	\$(3,042,439)	\$ 58,314
Retainage payment to Howell	314	Invoice	Howell	11/23/15	45,000	(45,000)	-
Additional reinforcement of ISO 7/5 walls	319	Invoice	Howell	9/16/16	35,463	(35,463)	-
Fiber optic lines for internet	136	LH Imp	RandTek Comm.	11/1/14	8,385	(8,385)	-
Office electrical	270	LH Imp	Kenny Electric	1/25/15	1,376	(1,376)	-
Piping for Lab Buildout	271	LH Imp	Murphy	12/31/15	13,750	(13,750)	-
Review of final drawings	315	LH Imp	CRB	1/31/16	720	(720)	-
Final casework additions	316	LH Imp	Holdeman- Homme	2/12/16	2,274	(2,274)	-
Design for tissue culture lab	317	LH Imp	George Butler Ass.	5/31/16	11,683	(11,683)	-
Engineering design for tissue culture lab	318	LH Imp	Murphy	6/7/16	8,100	(8,100)	-
Electrical work	109	TI	Kenny Electric	8/5/15	5,162	(5,162)	-
Upstairs wall and door	135	LH Imp	Howell	10/6/14	13,670	(13,670)	-
Totals					<u>\$ 3,246,335</u>	<u>\$(3,188,021)</u>	<u>\$ 58,314</u>

All of these amounts have been reported incorrectly since 2015, resulting in the overpayment of personal property taxes for several hundred thousand dollars. We would greatly appreciate it if you could make an exception to the appeal period to refund all or part of the amounts previously paid for tax periods prior to 2018.

Presented below is a summary of the total cost of all items previously reported, net of the corrections shown above, to arrive at a corrected Declaration Schedule cost basis of \$4,011,836.

Total cost of assets included on Declaration schedule	\$ 7,199,857	100.00%
Exempt assets included in error per above analysis	<u>(3,188,021)</u>	<u>-44.28%</u>
Corrected Declaration schedule	<u>\$ 4,011,836</u>	<u>55.72%</u>

Of the expenditures that were incorrectly reported for a total of \$3,188,021, approximately \$2,650,000 was pursuant to Rezolute's construction contract with Howell Construction, and substantially all of the remaining invoices were for engineering and design services provided by CH2M Hill and other consulting companies. Please refer to the accompanying workbook sent via email for further details. The invoices for all of these expenditures are available at your request.

Rezolute, Inc. (formerly AntriaBio)
Analysis of Exempt Property Included in Boulder County Declaration in Error

	Boulder Cty. Information		
	<u>Item #</u>	<u>Source</u>	<u>Contractor</u>
Original Contract:			
Division 1 – General Conditions (Dumpster, insurances, travel, fee, overhead, etc.)		Invoice	Howell
Division 2 – Demolition and Earthwork (trenching for pipes)		Invoice	Howell
Division 3 – Concrete		Invoice	Howell
Division 5 – Structural Steel (catwalk above the clean room)		Invoice	Howell
Division 7 – Waterproofing, fireproofing, caulking, and sealants		Invoice	Howell
Division 8 – Doors & Glass		Invoice	Howell
Division 9 – Finishes (flooring, paint, ceiling, walls, etc.)		Invoice	Howell
Division 10 – Lockers		Invoice	Howell
Division 11 – Lab Cabinets and Tops		Invoice	Howell
Division 12 – Window Covering		Invoice	Howell
Division 13 – Access Control (security, card readers)		Invoice	Howell
Division 15 – HVAC and Plumbing		Invoice	Howell
Division 16 – Electrical		Invoice	Howell
Division 17 – Howell Labor and Miscellaneous cost (minor purchases)		Invoice	Howell
Total for Original Contract			
Change Orders			
Floor drains, access control changes, demolition		Invoice	Howell
Connect power to HEPA filters, Stainless steel RODI system		Invoice	Howell
Welded CDA drop, demolition, and Hepa motors		Invoice	Howell
Offsets to comply with code		Invoice	Howell
Miscellaneous		Invoice	Howell
Utility room work, insulation, remove condensing unit		Invoice	Howell
Utility room work, insulation, remove condensing unit		Invoice	Howell
Less retainage payment charged below		Invoice	Howell
Total for Howell contract (see Howell Certification Summary sheet)			
Construction design and engineering		CIP	CH2M Hill
Construction design and engineering		CIP	CRB Consult.

Environmental consulting				Custom Env.
Quality, tenant finish				QAM, Hyde
Landlord payments for CH2M Hill engineering services				SP Group
Difference between pay app and COR log- see page 3 of 4 of PDF for 3/31/15				Howell
Total CIP reported on Declaration asset #	272			
Retainage payment to Howell- deducted above on row 23	314	Invoice		Howell
Additional reinforcement of ISO 7/5 walls (invoice 160060.1)	319	Invoice		Howell
Fiber optic lines for internet	136	LH Imp		RandTek Comm.
Office electrical	270	LH Imp		Kenny Electric
Piping for Lab Buildout	271	LH Imp		Murphy
Review of final drawings	315	LH Imp		CRB
Final casework additions	316	LH Imp		Holdeman- Homme
Design for tissue culture lab	317	LH Imp		George Butler Assoc.
Engineering design for tissue culture lab	318	LH Imp		Murphy
Electrical work	109	TI		Kenny Electric
Upstairs wall and door	135	LH Imp		Howell
Totals				

Total cost of assets included on Declaration schedule

Exempt assets included in error per above analysis

Corrected Declaration schedule

<u>Date</u>	<u>Expenditure Amount</u>	<u>Exempt Amount</u>	<u>Corrected Amount</u>	<u>Comments</u>
Various	\$ 157,061.24	\$ (157,061.24)	\$ -	
Various	32,371.50	(32,371.50)	-	
Various	4,762.80	(4,762.80)	-	
Various	114,790.20	(114,790.20)	-	
Various	8,895.60	(8,895.60)	-	
Various	56,254.97	(56,254.97)	-	
Various	169,756.65	(169,756.65)	-	
Various	11,838.75	-	11,838.75	Lockers may be exempt if attached to walls?
Various	215,187.00	(215,187.00)	-	
Various	379.05	-	379.05	Assume these are not exempt
Various	19,861.80	-	19,861.80	Assume these are not exempt
Various	1,080,950.05	(1,080,950.05)	-	
Various	219,843.75	(219,843.75)	-	
Various	156,245.64	(156,245.64)	-	
	2,248,199.00	(2,216,119.40)	32,079.60	
3/31/15	60,838.12	(60,838.12)	-	
4/22/15	56,725.13	(37,856.09)	18,869.04	Stainless steel RODI system not exempt?
6/4/15	51,378.26	(44,013.25)	7,365.01	HEPA motors not exempt?
7/15/15	46,805.48	(46,805.48)	-	
8/4/15	393.67	(393.67)	-	
9/30/15	82,701.07	(82,701.07)	-	
11/23/15	53,473.12	(53,473.12)	-	
	(45,000.00)	45,000.00	-	
	2,555,513.85	(2,497,200.20)	58,313.65	
6/3/14	23,008.96	(23,008.96)	-	
2014-15	39,037.01	(39,037.01)	-	

2015	8,899.64	(8,899.64)	-
2015	25,363.19	(25,363.19)	-
2014-15	494,236.55	(494,236.55)	-
3/31/15	<u>(45,307.00)</u>	<u>45,307.00</u>	-
	3,100,752.20	(3,042,438.55)	<u>58,313.65</u>
11/23/15	45,000.00	(45,000.00)	-
9/16/16	35,463.00	(35,463.00)	-
11/1/14	8,385.04	(8,385.04)	-
1/25/15	1,376.00	(1,376.00)	-
12/31/15	13,750.00	(13,750.00)	-
1/31/16	720.00	(720.00)	-
2/12/16	2,274.04	(2,274.04)	-
5/31/16	11,683.00	(11,683.00)	-
6/7/16	8,100.00	(8,100.00)	-
8/5/15	5,161.83	(5,161.83)	-
10/6/14	<u>13,670.00</u>	<u>(13,670.00)</u>	-
	<u>\$ 3,246,335.11</u>	<u>\$ (3,188,021.46)</u>	<u>\$ 58,313.65</u>
	\$ 7,199,857.00	100.00%	
	<u>(3,188,021.46)</u>	<u>-44.28%</u>	
	<u>\$ 4,011,835.54</u>	<u>55.72%</u>	

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF BOULDER**

Account Number: P0402932

STIPULATION (As to tax year 2018 Actual Value)

In the matter of the petition for refund of 2018 taxes by Rezolute, Inc to the BOULDER COUNTY BOARD OF COMMISSIONERS;

The two parties hereby enter into this Stipulation regarding the tax year 2018 valuation of the subject property and agree as follows:

1. The property subject to this Stipulation is described as:

Business Personal property

2. The County Assessor originally assigned the following actual value to the subject property for tax year 2018:

Total \$ 5,022,975

3. After further review, the Boulder County Assessor recommends the following 2018 tax year actual value for the subject property:

Total \$ 3,034,444

4. Brief narrative as to why the reduction was made:

Leasehold Improvements that has been summarized were itemized out by the taxpayer.

5. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

DATED this 6TH day of JULY 2020.

By: 
TAXPAYER OR AGENT
JAMES A. DORAN, CPA

Cynthia Braddock
Boulder County Assessor

By: _____

P.O. Box 471
Boulder, CO 80306-0471
Telephone: (303) 441-

ABATEMENT SPREADSHEET

ID	OWNER
P0402932	Rezolute Inc

Appraiser:	ARM
Review Date:	6/15/2020

Reason:

Leasehold Improvements on account were bulked together, taxpayer has itemized them out for correction from real property assets.

RESIDENTIAL IMPROVED PROPERTIES

Tax Year	Mill Levy (as decimal)

Tax Year	Mill Levy (as decimal)

Actual Value	Assessed Value	Taxes
Original	0	\$0.00
Corrected	0	\$0.00
Abate/Refund	0	\$0.00

Actual Value	Assessed Value	Taxes
	0	\$0.00
	0	\$0.00
	0	\$0.00

COMMERCIAL / ALL OTHER PROPERTIES

Tax Year	Mill Levy (as decimal)
2018	0.089339

Tax Year	Mill Levy (as decimal)

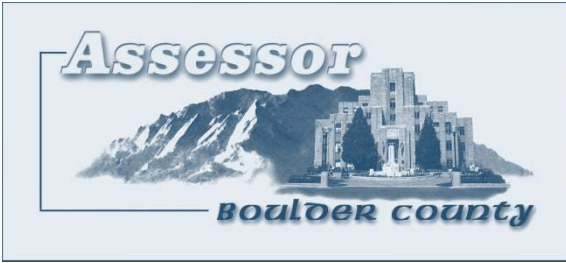
(i.e. 95.585 is entered as .095585)

Actual Value	Assessed Value	Taxes
Original	1,456,663	\$130,136.79
Corrected	879,989	\$78,617.32
Abate/Refund	576,674	\$51,519.48

Actual Value	Assessed Value	Taxes
	0	\$0.00
	0	\$0.00
	0	\$0.00

Approval by Supervisor only if refund is \$0-\$9,999
 Approval by Cindy, J, Gary or Erin if refund is = or > \$10,000
Approving appraiser is responsible for making changes to CustomCAMA
 If refund = < \$1000 abatement petition should be sent to taxpayer as usual

ARM Approved 7/6/2020
NO INTEREST



Cynthia Braddock

PO Box 471, 13th and Pearl
Boulder, Colorado 80306-0471

Phone: (303) 441-3530

FAX: (303) 441-4996

www.BoulderCountyAssessor.org



Date: 06/15/2020

This Assessor's report is submitted to the Boulder County Commissioners for their information and consideration concerning the abatement/refund of **2018** taxes for the following property:

Owner: Rezolute, Inc
Property Address: 1450 Infinite Dr, Louisville CO 80027
Identification: P0402932
Description: Business personal property

ISSUES

The leasehold improvements were in summary format, taxpayer itemized out to correct

CONCLUSION

Correct leasehold improvement assets

RECOMMENDATION

Value change for 2018

Certificate Of Completion

Envelope Id: 925A90D6673F46FA8A3AE5F158EB8C98	Status: Completed
Subject: Please DocuSign: P0402932_abatement_2018.pdf, Boulder County Stipulation Executed 7-6-20.pdf, R...	
Type of Document: Other	
Department/Office: Assessors Office	
Source Envelope:	
Document Pages: 11	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator: Shannon Fletcher 2025 14th St Boulder, CO 80302 sfletcher@bouldercounty.org IP Address: 97.107.70.37
Envelopeld Stamping: Enabled	
Time Zone: (UTC-07:00) Mountain Time (US & Canada)	

Record Tracking

Status: Original 7/16/2020 1:18:46 PM	Holder: Shannon Fletcher sfletcher@bouldercounty.org	Location: DocuSign
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Signer Events

Signature	Timestamp
J Pruettt jpruettt@bouldercounty.org Chief Deputy Boulder County Security Level: Email, Account Authentication (None)	Sent: 7/16/2020 1:20:49 PM Viewed: 7/16/2020 1:21:42 PM Signed: 7/16/2020 1:22:22 PM
Signature Adoption: Pre-selected Style Using IP Address: 161.97.214.217	

Electronic Record and Signature Disclosure:
 Accepted: 6/7/2019 11:07:55 AM
 ID: b3d919f3-e891-49e6-8c97-8d9822bd5b79
 Company Name: Boulder County

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/16/2020 1:20:49 PM
Certified Delivered	Security Checked	7/16/2020 1:21:42 PM
Signing Complete	Security Checked	7/16/2020 1:22:22 PM
Completed	Security Checked	7/16/2020 1:22:22 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Boulder County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Boulder County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: itecm@bouldercounty.org

To advise Boulder County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at itecm@bouldercounty.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Boulder County

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to itecm@bouldercounty.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Boulder County

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to itecm@bouldercounty.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Boulder County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Boulder County during the course of your relationship with Boulder County.