



Administrative Services Department

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RFP ANALYSIS AND RECOMMENDATION

Requesting Department: Boulder County Clerk and Recorder
Elections Division

RFP Title: Elections Print Vendor

RFP No.: 7021-19

RFP Opening Date: March 22, 2019

No. of Vendors Contacted: 214

This RFP has been posted in accordance with County Policy.

Evaluated by:

Molly Fitzpatrick – Clerk and Recorder, Boulder County Clerk and Recorder
Justine Vigil-Tapia – Elections Coordinator, Boulder County Clerk and Recorder
Tricia Grossnickle – Assistant Elections Coordinator – Ballot Processing, Boulder County Clerk and Recorder

RFP Responses:

Company Name
Pro Document Solutions, Inc., DBA ProVote Solutions, 1760 Commerce Way, Paso Robles, CA 93446
Frederic Printing Company, 35 W Wacker Drive, Chicago, Ill 60601
Integrated Voting Systems Inc, DBA Integrated Voting Solutions, 496 S. Uruapan Way, Dinuba, CA 93618
Runbeck Election Services, Inc., 2800 S. 36th St., Phoenix, AZ 85034

Recommendation:

During the initial review of the four respondents, our team reduced the respondents down to two finalists based on the following information:

ProVote: ProVote was eliminated due to two primary issues:

Price – They were the most expensive respondent

Support of County QA/QC processes. – They did not provide a satisfactory answer to demonstrate compliance with internal QC practices

IVS: IVS was the incumbent vendor and closed their operation locally. IVS did not include enough information in their RFP response to adequately address company structure, security capabilities, and corrections of known issues from prior business interactions. As such IVS was eliminated from the bid process.

After a thorough RFP review process, conducting two site visits, conducting reference checks, testing sample materials, and engaging in a detailed security follow up conversation, we believe Runbeck is better poised to serve our ballot printing needs.

Runbeck is a dedicated ballot printer, and as such, has the technical and security capabilities we feel are necessary given the heightened threat on our elections. They have a more modern facility and equipment, strong server maintenance, and established processes around asset management. They also bid at an equivocal cost as that of the in-state bidder. We feel strongly that their processes and equipment will demonstrate our commitment to accuracy while protecting voters' information.

Lastly, Runbeck's focus on environmental sustainability is reflected in their buildings and processes, which aligns strongly with Boulder County values.

Because of these identified points it is with full confidence that we recommend that Runbeck be awarded the bid in response to RFP #7021-19.

The contract amount will not exceed \$310,000.

Contract Required: Yes No

Account Code:

_____/_____
Department Date

I certify this RFP has been conducted in accordance with Boulder County policy. Purchasing makes no representation regarding the evaluations or recommendations contained in this analysis.

_____/_____
Purchasing Date

Comments:

_____/_____
Chair, Board of Commissioners Date

Attest:

_____/_____
Clerk to the Board Date

Date of Board Action: