

NON-PROCUREMENT DOCUMENTS ONLY  
ROUTE THROUGH DOCUSIGN – NOT ORACLE

## ROUTING COVER SHEET

<b>Document Details</b>	
<b>Document Type</b>	Grant Application
<b>Parties</b>	
<b>County Contact Information</b>	
Boulder County Legal Entity	Boulder County
Department	Community Services Department
Division/Program	Community Justice Services
Mailing Address	P.O. Box 471, Boulder, CO 80306
Contract Contact – <i>Name, email</i>	Michele Hudson, <a href="mailto:mhudson@bouldercounty.gov">mhudson@bouldercounty.gov</a>
Invoice Contact – <i>Name, email</i>	Michele Hudson, <a href="mailto:mhudson@bouldercounty.gov">mhudson@bouldercounty.gov</a>
<b>Other Party Contact Information</b>	
Name	Office of Justice Programs
Mailing Address	810 7 <sup>th</sup> St NW, Washington, DC 20531
Contact 1 – <i>Name, title, email</i>	
Contact 2 – <i>Name, title, email</i>	
<b>Term</b>	
Start Date	10/1/2024
Expiration Date	9/30/2027
<b>Brief Description of Work/Services Provided</b>	
<p>This proposal will request a total of \$550,000.00 and will be used to continue supporting efforts to divert people from the criminal justice system through the Boulder County Behavioral Health Assistance Program (BHAP). The BHAP program was established in 2020 and operates out of the Boulder County Jail. BHAP works with a broad range of justice involved clients. In prior years the BHAP program has been funded with grants provided by the U.S. Department of Justice Bureau of Justice Assistance however, those BJA funds will be exhausted around August 30, 2024. This continued BJA funding will allow the BHAP program to continue to operate while CJS leadership seeks additional opportunities and pathways to sustain the program.</p>	
<b>Revenue Contract/Lease Details</b>	
Amount	\$550,000
Fixed Price or Not-to-Exceed?	Not-to-Exceed
<b>Grant Details</b>	
Award # (if any)	
Signature Deadline	May 7, 2024
Project/Program Name	Behavioral Health Assistance Program (BHAP)
Project/Program Start Date	10/1/2024
Project/Program End Date	9/30/2027
Capital or Operating?	Operating
<b>Grant Funding</b>	
Amount: Federal Funds	\$550,000
Amount: State Funds	
Amount: Other (specify)	
Amount: Match (dollars)	20% in year 1 and 2, 40% in year 3
Amount: Match (in-kind)	Year 3 can be in kind so we plan on donating management staff

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<b>Total Project Budget</b>	\$
Account String	
<b>Federally Funded Grants</b>	
Federal Program Name	Edward Byrne Memorial Justice Assistance Grant Program
CFDA #	
<b>Subrecipients</b>	
Name(s)	Mental Health Partners
Services to be Provided	Mental Health services to the justice involved population
Subaward Amount	\$220,000
<b>Subcontractors</b>	
Name(s)	
Services to be Provided	
Subcontract Amount	
<b>File Net Contract Details</b> - Details should precisely match search variables in File Net (Only required where Original Agreement is stored in File Net)	
Other Party Name	
Start Date	
End Date	
Amount	
<b>Notes</b> Additional information not included above	

**DocuSign Approvals (Initials):** Drop **initial tags** for each of the required approvers below

\_\_\_\_\_ **Paralegal** [ONLY FOR: Revenue Contracts]

*VAR* Use email: [CAParalegalsDTC@bouldercounty.org](mailto:CAParalegalsDTC@bouldercounty.org)

\_\_\_\_\_ **County Attorney** [ONLY FOR: Revenue Contracts, Leases, Grant Documents]

Use email: [ca@bouldercounty.org](mailto:ca@bouldercounty.org)

\_\_\_\_\_ **Risk Management** [ONLY FOR: Leases]

*JF* Use email: [mtusinski@bouldercounty.org](mailto:mtusinski@bouldercounty.org)

\_\_\_\_\_ **Finance** [ONLY FOR: Leases, Grant Documents]

*RB* Use email: [jcfischer@bouldercounty.gov](mailto:jcfischer@bouldercounty.gov)

\_\_\_\_\_ **EO/DH** [ONLY FOR: BOCC-Signed Documents]



# Community Justice Services

*A Division of the Community Services Department*

Justice Center: 1777 6th Street • P.O. Box 471 • Boulder, Colorado 80306 • 303-441-3690

Boulder County Courts: 1035 Kimbark Street, 2nd Floor • Longmont, Colorado 80501-3823 • 303-682-6854



## MEMO

TO: Boulder County Board of County Commissioners  
 FROM: Robin Bohannon, Community Services Director  
 Monica Alix Rotner, Manager of Community Justice Services  
 RE: Submissions to the Edward Byrne Memorial Justice Assistance Grant Program  
 DATE: April 3, 2024

The Community Services Department is requesting approval to submit a grant proposal to the Bureau of Justice Assistance (BJA) for funding provided by the 2024 Justice and Mental Health Collaboration Program (JMHCP). This grant is managed on the Just Grants platform and does require agreements to be executed electronically.

The JMHCP grant has a total of \$13,750,000 to distribute among 25 recipients. The period of performance is October 1, 2024 to September 30, 2027 and does require a partnership between the awardee and a local mental health agency. Additionally, the mental health agency must receive a minimum of 40% of the total award amount. In the past JMHCP grant project this partner has been Mental Health Partners and is the proposed partner for this application as well. This grant **does** require matching funds in each year with a requirement of 20% match in years 1 and 2 and 40% in year 3. However, that match can be comprised of staff contributions to the project. CJS intends to apply for funds under Category 2; jails, prison, probation, parole and behavioral health.

This proposal will request a total of \$550,000.00 and will be used to continue supporting efforts to divert people from the criminal justice system through the Boulder County Behavioral Health Assistance Program (BHAP). The BHAP program was established in 2020 and operates out of the Boulder County Jail. BHAP works with a broad range of justice involved clients. In prior years the BHAP program has been funded with grants provided by the U.S. Department of Justice Bureau of Justice Assistance however, those BJA funds will be exhausted around August 30, 2024. This continued BJA funding will allow the BHAP program to continue to operate while CJS leadership seeks additional opportunities and pathways to sustain the program.

\_\_\_\_\_  
 Ashley Stoltzmann, Boulder County Commissioners

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Attest: Matthew Ramos, Clerk to the Board

\_\_\_\_\_  
 Date

**Certificate Of Completion**

Envelope Id: E7DD0366516D424F9C85329A0272E57F

Status: Sent

Subject: Grant Application with Bureau of Justice Assistance for CJS \$550,000

Type of Document:

Grant Application

Department/Office: Community Services

Source Envelope:

Document Pages: 3

Signatures: 0

Envelope Originator:

Certificate Pages: 2

Initials: 3

Jordan Buggert

AutoNav: Enabled

2025 14th St

Envelopeld Stamping: Enabled

Boulder, CO 80302

Time Zone: (UTC-07:00) Mountain Time (US &amp; Canada)

37988@bouldercounty.org

IP Address: 24.128.102.178

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**Signer Events****Signature****Timestamp**

Julie Fischer

jcfischer@bouldercounty.org

Public Works Accountant III - Financial Systems

Comptroller

Security Level: Email, Account Authentication  
(None)

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Robin Bohannon

rbohannon@bouldercounty.org

Director of Community Services

Boulder County

Security Level: Email, Account Authentication  
(None)

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Vladimir Ryazanov

cacontracts@bouldercounty.gov

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Matthew Ramos

38095@bouldercounty.org

Clerk to the Board

Boulder County

Security Level: Email, Account Authentication  
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Signer Events	Signature	Timestamp
Ashley Stolzmann 37477@bouldercounty.org Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Matthew Ramos 38095@bouldercounty.org Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Jordan Buggert 37988@bouldercounty.org Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>VIEWED</div> Using IP Address: 168.151.126.191	Sent: 4/17/2024 2:48:49 PM Viewed: 4/18/2024 7:59:05 AM
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/16/2024 4:31:25 PM
Payment Events	Status	Timestamps